



**ORDC Executive Committee Meeting**  
**Tuesday, February 7, 2017**  
**Tangent, OR**

2:30 PM	<b>1. Welcome</b>
2:35 PM	<b>2. ORDC Work Plan Review</b> <ul style="list-style-type: none"> <li>• Update and budget review</li> <li>• Future Forums</li> <li>• Branding Materials</li> </ul>
2:55 PM	<b>3. AOC Next Steps</b> <ul style="list-style-type: none"> <li>• Survey</li> </ul>
3:05 PM	<b>4. Rural Oregon Day</b> <ul style="list-style-type: none"> <li>• <b>April 4, 2017</b></li> <li>• <b>Status Update (Location, speakers, etc.)</b></li> </ul>
3:15 pm	<b>5. Changes with Wyoming Community Council (See note from Mary, below)</b>
3:30 pm	<b>6. Executive Committee Membership</b>
3:40 pm	<b>7. Location/Dates for Future Meetings</b>
3:45 PM	<b>8. Quick Updates from Partners, Other, Next Steps Adjourn</b>

FROM: Mary Randolph, Wyoming Community Network (our fiscal agent)

Megan: Just a heads up - I am hoping to close down WCN this year, so you guys might start thinking about opening up your own checking account. WCN was created to support WRDC and since the future looks bleak for WRDC, it makes no sense to keep this non profit going. I hope to send out a formal letter letting you know that in the next month or so. I will continue to administer the Cooperative Agreements with you and WA state till December 31, 2016. I just wanted to give you a heads up!!

**Attending:** Chris Marko, Ron Saranich, Megan Smith, Heidi Khokhar, Jill Rees, James LaBar, David Portor, Gregg Wolf, Doug Carlson, Laura Garcia

**Action Summary:**

1. AOC Next Steps
  - a. Laura will work with Jill to get a Survey Monkey account for ORDC
  - b. Megan will send out Survey Monkey for review

2. Rural Oregon Day
  - a. James will reach out to Scott Farley for potential partnership
  - b. Laura will work with Jill to update the website
  - c. James will follow up on confirmation for Governor's presence
  - d. Chris and James will work on having the day proclaimed as Rural Oregon Day
  - e. Heidi will send proclamation link to James and Chris
  - f. Everyone will send feedback about the Save the Date to Laura

### Full Notes:

1. Welcome
2. ORDC Work Plan Review
  - a. Update and budget review
    - i. We have spent another \$1,000 of carryover than originally said
    - ii. USFS funds has/will expire; need to request an extension
    - iii. RD Cooperative agreement funds must be spent by 9/30/17
    - iv. Will only get Cooperative agreement fund until money is spent
      1. No extensions
      2. It can only be spent on certain activities
      3. Most of the money left needs to be spent on reports
      4. Money cannot be spent for Rural Oregon Day
    - v. Other funds need to be spent or moved by the end of the calendar year
    - vi. Some funds are being directed to contract for staffing assistance from RDI
    - vii. Heidi offered her research associate, storytelling group, and graphic team for help with reports
    - viii. No new activities (other than the ones originally approved) are allowed. Only extensions
  - b. Future Forums
    - i. Rural Oregon Day is April 4
    - ii. We need to start brainstorming ideas for June or September
      1. Maybe follow-up for Illinois Valley
      2. Housing forum in Douglass or Coos County
        - a. TFFF may be willing to host
  - c. Branding Materials
    - i. Megan and Jill have not done any branding materials
    - ii. The website can be updated with Rural Oregon Day information
      1. Laura and Jill will work together to update the website
3. AOC Next Steps
  - a. Survey is on Survey Monkey
    - i. Initially for people who attended AOC
    - ii. What needs to be done to get out the door?
    - iii. ORDC will be getting a Survey Monkey account
      1. Laura and Jill will work on this
    - iv. Megan will send out the Survey Monkey for review
4. Rural Oregon Day
  - a. April 4, 2017
  - b. Average of 100 people to attend
  - c. 2 locations were found by James
    - i. Public Service building
      1. Basement

- 2. Holds 100 people
    - 3. Across from the Capital
  - ii. Library Building
    - 1. Conference room
    - 2. Fees are waived
    - 3. Holds 70 people (seated)
    - 4. Has a spill over room that holds 15- 25 people
    - 5. Has windows
  - iii. The group agreed to go with the library building
  - iv. If needed, a large tent can be rented to hold forum outside
- d. The governor's presence hasn't been confirmed yet
  - i. James will follow up on this
- e. Having the day proclaimed as Rural Oregon Day
  - i. James and Chris are working on this
  - ii. Heidi will send a proclamation link she received to James and Chris
- f. Planning meeting will be held on Friday, February 10 at 1:00pm
- g. Everyone will send feedback about the Save the Date to Laura Garcia
  - i. <http://campaign.r20.constantcontact.com/render?ca=2f37a07f-8b54-4d03-a650-769e08f20d38&preview=true&m=1119888827595&id=preview>
  - ii. Heidi wants this to go out via RDI
- h. Rural Oregon Day doesn't have a corporate sponsor

5. Changes with Wyoming Community Council

- a. Need a new fiscal agent
  - i. OSU
  - ii. U of O
  - iii. RDI

- b. We will come back to this in April

6. Location/Dates for future meetings

- a. Meetings will alternate from Portland and Tangent
- b. Same time and Day
  - i. First Tuesday of the month
  - ii. 2:30 pm- 4:00pm
  - iii. Exception of April
- c. Quick updates from Partners, Other, Next Steps Adjourn
  - i. RARE is in recruiting season
    - 1. Applications are due April 17